



SEBB cancellation of Supplemental Life and AD&D insurance through MetLife



Use this form to notify MetLife that you wish to cancel your Supplemental Life Insurance or Supplemental Accidental Death & Dismemberment (AD&D) Insurance. Basic Life Insurance (\$35,000) and Basic AD&D Insurance (\$5,000) is not affected by this form. Basic Life and AD&D are provided by your employer at no cost to you.

You cannot cancel your Supplemental Life Insurance and keep Dependent Life Insurance. However, you may keep your Supplemental Life Insurance and Supplemental AD&D Insurance and cancel coverage for your spouse or state-registered domestic partner and/or dependent child(ren).

1 Employee information

Name (first, middle, last) Social Security number

Address (street, city, state, ZIP Code)

Date of birth (MM/DD/YYYY) Phone number Alternate phone number (optional)

2 Cancellation options

Please check the insurance below you wish to cancel.

Cancel my employee coverage:

- Supplemental Life Insurance
- Supplemental AD&D Insurance

Cancel coverage for my spouse or state-registered domestic partner:

- Supplemental Spouse/State-Registered Domestic Partner Life Insurance
- Supplemental Spouse/State-Registered Domestic Partner AD&D Insurance

Cancel coverage for my child(ren):

- Supplemental Child Life Insurance
- Supplemental Child AD&D Insurance

3 Signature

By signing this form, I declare that the information I have provided is true, complete, and correct. I understand that it is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. This crime can result in imprisonment, fines, and denial of benefits. I understand that coverage cancellation will be effective on the first of the month following receipt of this signed and dated form.

I understand the information collected about me is confidential. MetLife will not release any information about me without my authorization, except to conduct business or as required or permitted by law.

Employee signature Date

This form must be signed and dated.

After completion, make a copy for your records and return the original form to:
MetLife Recordkeeping Center, PO Box 14406, Lexington, KY 40512